

ALMOND TOWN BOARD MEETING

February 9, 2016

The Meeting of the Town Board of the Town of Almond, County of Allegany and State of New York was held at the Almond Municipal Building on the 9th day of February, 2016. The meeting was called to order by Dawn Wildrick-Cole at 6:00 pm with the Pledge of Allegiance.

Present: Supervisor Dawn Wildrick-Cole, Board Members Jo-Anne Freeland, Larry Perry, Town Clerk Teresa Jaycox, Deputy Clerk Arlene McMahon, Budget Officer Debra Castle-Harvey, Highway Superintendent Jamie Mansfield, Justice Paul Johnson, Codes Officer Bill Ells, Zoning Board of Appeal Chairman Don Weiman, Alfred Almond Community Sports Association Designee Quinton Castle .

Absent – Kim Costello

1. After a brief discussion and clarification regarding action on the reserve information from last month's meeting a motion to accept the minutes was made by Dawn, seconded by Larry, and in favor by Jo-Anne.

2. REPORTS

a. Supervisor's report:

- i. Dawn told the board that she has received a memo from the utility company that they are installing a tower on the Turnpike road to support a county system.
Dawn shared a note of thanks from the Almond Historical Society for the can recycle structure built by our highway department crew.
- ii. Financial Report

Town of Almond Supervisors Report

FEB 9, 2016

BOOKKEEPER

- **Notable Cash Receipts (since last meeting)**
 - Towns Share of Justice Fees DEC - \$1,565.50 (A2610)
 - 4TH Quarter County Diversion check \$975. (A2610)
 - Received Justice Grant \$2,349.00 (A3021)
 - Received from Justice Undelivered Refund Checks \$19. (A2610)
 - Received Property Taxes in full from Tax Collector \$602,491.00
 - A1001 – \$194,600.
 - B1001 - \$12,886.
 - DA1001 - \$255,805.
 - DB1001 - \$114,200.
 - SF1001 - \$25,000.
 - TOTAL \$602,491.00
 - Sale of Scrap \$60.50 (DA2650)

Deb reported that the Annual Financial Report (AUD) is done, filed and available at the New York State Comptrollers' site.

Deputy Clerk Arlene suggested that this be advertized in a legal or lazer add.

Motion to approve the Supervisors Financial report by Dawn, seconded by Larry, aye Jo-Anne

b. Town Clerk/Tax Collector

- Teresa showed an example of the tax warrant with all the tax deposits and announced that the Town allocation has already been satisfied. All future payments are going to the county.
- Teresa showed the Tax and the Town Bank statements to show that both have been reconciled. Jo-Anne stated that the forms are hard to read and confusing. Teresa will try to simplify but clerk training mandated that the board be monitoring monthly banking transactions.
- The Town Clerk report was reviewed:

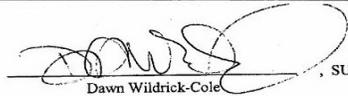
TOWN CLERK'S MONTHLY REPORT

JANUARY, 2016

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	164.00 <i>ck 148</i>
PAID TO AG & MARKETS FOR DOG LICENSES	24.00 <i>ck 148</i>
PAID TO DEPT OF PUBLIC WORKS FOR LANDFILL TICKETS	76.00 <i>ck 148</i>
TOTAL DISBURSEMENTS	264.00

FEBRUARY 1, 2016


Dawn Wildrick-Cole, SUPERVISOR

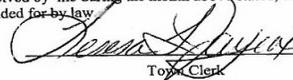
STATE OF NEW YORK, COUNTY OF ALLEGANY, TOWN OF ALMOND

I, Teresa Jaycox, being duly sworn, says that I am the Clerk of the Town of Almond that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law

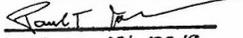
Subscribed and sworn to before me this

3 day of February 2016


Notary Public


Town Clerk

HON. PAUL T. JOHNSON
ALMOND TOWN JUSTICE
ALMOND, N.Y. 14804


TERM EXPIRES: 12/31/2017

TOWN CLERK'S MONTHLY REPORT

TOWN OF ALMOND, NEW YORK

JANUARY, 2016

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>4</u>	LANDFILL TICKETS	<u>4.00</u>	
		TOTAL TOWN CLERK FEES		4.00
A2544	<u>18</u>	DOG LICENSES	<u>135.00</u>	
		TOTAL A2544		135.00
A2705	<u>1</u>	GIFTS AND DONATIONS	<u>25.00</u>	
		TOTAL A2705		25.00

c. Justice - Hon. Paul T. Johnson

Town of Almond Justice Court Report Filing			
2015	Justice Court Fines & Forfeitures	Office of State Comptrollers portion	Town of Almond Revenue
January	7,288.96	5,936.71	1,352.25
February	3,572.00	2,626.25	945.75
March	4,325.00	3,425.00	900.00
April	6,416.00	4,792.25	1,623.75
May	5,381.00	4,306.00	1,075.00
June	3,178.00	2,542.50	635.50
July	7,100.00	5,479.25	1,620.75
August	3,908.00	2,782.00	1,126.00
September	6,669.00	5,239.00	1,430.00
October	5,048.00	3,269.00	1,779.00
November	6,588.00	5,046.50	1,541.50
December	6,928.00	5,342.50	1,565.50
	66,401.96	50,786.96	15,595.00

ALLEGANY COUNTY DIVERSION PROGRAM

2015	\$5,925.00
STATE MONEY DISBURSED TO TOWN OF ALMOND	
	\$15,595.00
TOTAL MONEY RECEIVED	\$21,520.00

Motion to accept the Justice report by Dawn, 2nd Jo-Anne, aye Larry

- d. Assessor – No report available
- e. Highway Superintendent
 - Arlene asked if Jaime could check with the county about better signage on the Bishopville hill and county road. It's really hard to negotiate after dark with that curve in the road.

- Jaime asked what the board thought of trading in the pickup truck with 81,000 + miles. He shared that once over 100,000 miles the resale value decreases. He reminded the board that the Palmyra action is the second weekend in May. Larry asked what the resale value (response 10 – 13,000) Jo-Anne asked how often we traded. The truck is a 2012. Dawn said this would be tabled until next month and Jaime will have the appraisal information available and this will give members time to think about taking action. The replacement guides will also be available.
- The following report was submitted:
Highway Report
January 3- February 8, 2016

- Plowed and sanded 13 times
- Finished up can hut and set it in place
- Mowed brush up on Twin Valley
- Mowing out on Cook Road
- Building shed shelter for pit to replace camper
- Finished up drain in shop with new angle iron and grating. Grating was sections off old bridge deck we cut to fit
- Had water pump go on excavator, replaced pump hoses and heater hoses, changed oil and filters while in shop
- Serviced the tractor, changed oil and all filters
- Transmission pan on pickup rusted and started leaking replaced with new pan, changed filter while pan was off. Changed out front brake pads on pickup, changed oil and filter
- Changed cutting edge on 01 Sterling front plow, flipped wing edge on 05 Sterling
- Had issue with new one ton plow headlight harness, manufacturer knew of issue on other units so sent new wire harness and Valley Fab replaced it

A motion by Larry to accept the HWY Superintendant's report, 2nd Dawn, aye Jo-Anne.

f. Code Enforcement/Planning Board report:
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<u>Almond</u>		<u>2015</u>	<u>Code Report</u>	<u>William Ells</u>
<u>Permit #</u>	<u>Name</u>	<u>Permit</u>	<u>Permit Value</u>	<u>Permit Fees</u>
1.	Robert Erskine	Wood Stove	3,700	50
2.	Doug France	Home	93,000	232
4.	Brian Jeffery	Cabin	9,500	66
3.	Richard Mapes	Demolition	0	0
4.	Scott Michaels	Main Home	22,000	96
6.	John Tenegeres	garage	18,000	82
7.	Sherry Hering	Main Home	10,000	66
8.	Julie Phillips	Wood Furnace	3,600	50
9.	James Rosenbaum	Garage	2,000	50
10.	Tim Hyland	Roof Repair	5,500	56
5.	George Benson	Shed	4,000	54
			<u>\$171,300</u>	<u>\$802</u>

2015
 Value of Permits - \$171,300
 Value of Fees - \$802

- Bill Ells reported that the Turnpike and Sadley Hill have upcoming projects.
- Everything on his above report is completed except for Brian Jeffrey.
- Bill also stated that he has completed all his State Reports.
- He is attending school in March and his registration bill has been submitted and appears on this month's list of vouchers.
- Bill is working on comprehensive plan
- He was asked about the fire hall heater and updated that it has not been moved; warned that with upcoming cold temperatures there is a risk for fire if operated from its present location. The consecus was to shut off and tag.

Motion to accept the report Dawn, 2nd Larry, aye Jo-Anne.

g. Dog Report – no report available

h. Any other reports – Please add Quinton in this area on future agendas.

3. Review of Abstract:

- Voucher #'s 26 – 64,66,70,72 – (General Fund Townwide) - \$7,092.03

- Voucher #68 – (General Outside Village) - \$ 390.00
- Voucher # 39 ,40, 42 – 48,50-59 , 67, 71 (Highway Townwide) - \$62,041.19
- Voucher #49,51 (Highway Outside Village) - \$ 596.75
- Voucher #69 (Fire Protection District) - \$25,000.00
- Voucher #2 (Trust & Agency) - \$ 132.85

Dawn called attention to #38 indicating the amount was for training and lodging. Dawn then made a motion to approve the abstracts, 2nd Jo-Anne, aye Larry.

4. Proposed Resolutions:

- The Investment Policy is being added to the March agenda for approval per Dawn. Also, will probably schedule a 2nd resolution for review or action.
- Discussion regarding the 8 hour standard work day. Deb explained the automatic calculation and stated that regardless of what is entered it is automatic. Data is being collected this year to report next year. Standard is 130 hours. Motion to accept Dawn, 2nd Jo-Anne, aye Larry
- Dawn explained the Larson Engineering Village/Town Preliminary study for the water project (repair/expansion). Discussion ensued positively and a motion to accept the contract was made by Dawn, 2nd Jo-Anne, aye Larry.

5. Quinton Castle Alfred Almond Community Sports Association presented his project list:

- Maintain the sports fields and trail maintenance
- Above ground electric to be buried underground
- Reorganize the barn
- Fencing activity around the fields
- General cleanup in spring. Asked for help with the brush hogging.
- Wanted to put a cattle gate to prevent damage from vehicles and bikes at the entrance of the park. The gate will be chained only and not locked.
- Signage at the gate for announcements, open times, and other specifics

Quinton asked if the security cameras could be adjusted in order to identify potential drivers that may do damage. Hon. Paul Johnson suggested that he include in his next grant asking for upgraded HD cameras to replace old ones. These could better protect the municipal building and this would ensure better road visibility that could possibly detect a license plate number.

Larry suggested checking with BOCES to assist with the trenching for burrying the electric as their equipment is better suited. He asked the dimension of the dig (approx. 150' per Quinton)

Jaime asked if the fields will be pumping septic every year and Quinton responded that this will be done every other year.

Dawn made a motion to adjourn at 8:20 pm, 2nd Jo-Anne, all in favor.

Respectfully submitted,
 Teresa L. Jaycox/Almond Town Clerk/Collector
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