

**Town of Almond Board Meeting Minutes
September 13, 2016**

Attendance: Councilpersons Kim Costello, Arlene McMahon, Supervisor Dawn Wildrick-Cole, Bookkeeper Debra Castle-Harvey, Highway Supervisor Jamie Mansfield, Town Clerk Teresa Jaycox, AACSA/Quentin Castle, Don Weiman, Planning Board Chairman Tammy Kokut, Dan Hagerty (write in candidate for future Councilperson), Lewis Shultz new owner of auctioned property, Danielle Moore resident
 Absent – Councilperson(s) Jo-Anne Phillipson and Larry Perry, Bookkeeper/Debra Castle-Harvey, Justice/ Paul Johnson, William Ells/Code Enforcement/Planning Board.

1. Approval of Minutes from August 9, 2016 – correction to page 3 (misspelled ASPCA) and added final sentence. Motion to approve Arlene, 2nd Kim, all ayes

2. Supervisor’s Report: General Fund Townwide	\$256,482.56
General Fund Outside Village	\$ 22,372.13
Highway Townwide	\$488,641.02
Highway Outside Village	\$162,443.99
Trust and Agency	\$ 1,027.30
Total	\$ 930,967.00

a. Budget Officers Report

**Town of Almond
Budget Officers Report
AUGUST 9, 2016**

BUDGET MODIFICATION

• A599	APPROPRIATED FUND BALANCE	\$107.67
○ A1660.4	OFFICE SUPPLIES	\$107.67
▪	Over budget	

If you plan to spend money in 2017 I need to know.

- Training (include hotels and mileage)
- Equipment (computers, printers, chargers)
- Office Supplies (printer ink, general supplies, etc)
- Municipal Association Dues

Application for “Salt Shed” grant writing cost is \$1,800.00. Discussion determined that this money will come out of “A” Fund - Administrative cost.

- Workshop dates: Budget 9/27 at 6pm – handouts available this evening to review in preparation for the workshop.
- Joint municipal advisory committee on 9/20 at 6pm

b.Town clerk/Tax Collector:

TOWN CLERK'S MONTHLY REPORT

AUGUST, 2016

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	235.50
PAID TO SUPERVISOR FOR PART TOWN FUND	132.00
PAID TO AG & MARKETS FOR DOG LICENSES	33.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
PAID TO DEPT OF PUBLIC WORKS FOR LANDFILL TICKETS	140.00 - 520 #7.00 = 133.00 140.00
TOTAL DISBURSEMENTS	585.50
	578.50

Motion to accept report Kim, 2nd Dawn, all ayes

c. Justice Report – Office of Court Administration is asking for the results of latest audit, Resolution, and meeting minutes for the Justice court audit (2015) The audit was conducted by Supervisor and Bookkeeper and will be forwarded upon motion to adopt Resolution No. 2016-3. Motion by Arlene, 2nd Dawn, all ayes.

d. Assessor – Supervisor met with Assessor on 9/24/16 who is preparing a proposed budget for mileage for the 2017 REVAL. (estimated cost between 5-\$600.) Assessor also will be submitting for budget workshop the cost of a new computer and will need money allocated for training. (estimated cost around \$600)

e. Highway Superintendent – August 9, 2016 – September 12, 2016
Graded, rolled, and brined following roads: Dungan, Hopkins, McIntosh. Redid the bottom of Bully Hill and Sisson roads with millings.

Did Shoulder work with widener on Bishopville Road. Put black top and milling down to improve the shoulders.

Changed cross over pipe on Bishopville road near North Almond Valley, and changed cross over pipe on Turnpike near Allen's driveway.

Hauled creek gravel to pit. No more gravel left in upper part of creek that we worked for this year.

Screened sand for winter. All the sand is made. Will start hauling salt in then hauling to the shop. Used West Almond's loader to help out and speed up production of the sand.

Made new sander chain doors for the 05 Sterling. Old ones were in very bad shape. Will be doing 01 Sterling in the near future.

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The front of the 05 Sterling needs rebuilding, bushings etc. The estimate to repair is \$1,850.00
Motion to repair Kim, 2nd Arlene, all ayes.

f. Code Enforcement/Planning Board – Supervisor said there is a proposed Comprehensive Plan in progress and she will look it over. Tammy Kokut/Chair Planning Board said she and Sandra Dennison would like to utilize a Survey Monkey for the community to be able to give opinions on the Comprehensive Plan. She will send a draft to everyone. Table for future whether to purchase the Survey Monkey capability. Quentin Castle shared that there is a free Gmail survey.

- Tammy shared that the Alfred Lions club has a hospital closet and can lend items out as needed. They do need a wheel chair donated. Still collect eye glasses.
- Tammy said she was asked by to mention at this meeting that Fairview cemetery is in need of a lawn mower. Are there any funds available? Records will be reviewed to see if funds have previously been paid by the Town.
- Tammy invited Lewis Shultz to the meeting. He has recently purchased a property on Main St. at a public auction. He told the board that he has since found out that he cannot find any contractors that will do remodels, they only seem interested in new builds. He would like to offer this property for sale to the Town of Village of Almond before he puts it up for resale. Discussion pursued regarding grants, known issues that may prevent future types of occupancy (example restaurant or lodging). No action taken.

g. Dog Control – Dan Hagerty offered to assist with DCO duties. He was given her contact information. A \$10.00 donation was made by Tammy Kokut to be forwarded to the DCO.

h. The Joint Municipal Agreement is asking about a previously discussed issue. The gutters on back of building. The clerk will find the how this issue was to be addressed. Tabled.

- The old shed needs a roof – Highway supervisor gave insight as to plan and supervisor will follow up with the board.
- The boiler sensor was a problem. The sensor has been replaced and the annual servicing completed for both boilers.

i. Parks/Rec: AACSA

- Will be submitting budget wish list that includes oil and stone the road to keep dust down
- City of Hornell donated a score board. Need assistance transporting. Town Highway agreed to flat bed to lion's garage for storage until next spring.
- Soccer started last week

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3. **Review of Abstracts:** General Fund voucher #'s 289,280-283, 286, 290, 291, 300-311

Trust & Agency voucher #s 15 and 16

Motion to pay bills Dawn, 2nd Kim, all ayes

4. **Additional business:**

- Supervisor met with Rich and the engineers who are compiling information to get cost figures on AA school water project.
- Village Mayor John Meehan asked if the town wanted to install the new system to fix the water break at the Canacadea street creek area and down Mill Street. Village will pay man hours and for equipment use.

Motion to allow this service Dawn, 2nd Kim, all ayes.

Respectfully submitted,

Teresa Jaycox
Almond Town Clerk