

TOWN OF ALMOND
BOARD MEETING MARCH 28, 2017 RESCHEDULED FROM 3/14/17 DUE TO WEATHER

Attendance: *Supervisor Dawn Wildrick-Cole, Councilperson(s) Bryan Snyder and Jo-Anne Phillipson-Freeland Deputy Supervisor Larry Perry, Justice Paul T. Johnson, Highway Superintendent Jamie Mansfield, Town Clerk Teresa Jaycox, DCO Dan Hegarty, AACSA No representative present, CEO William Ells, Quentin Castle former AACSA representative Code Enforcement/Planning Board Rep. William Ells, Don Weinman/ZBA, Absent – Bookkeeper Deborah Castle-Harvey*
 Meeting opened with the Pledge of Allegiance at 6:15pm

1. One correction noted to a councilperson’s name(Phillipson(-Freeland). Motion made by Dawn, 2nd by Jo-Anne, all in favor to accept the meeting minutes for January 10, 2017 and February 14, 2017 dates.

2. REPORTS:

A. Supervisor Report:

| | | |
|------------------|-----------------|--------------|
| • GENERAL FUND | TOWNWIDE | \$332,925.28 |
| • GENERAL FUND | OUTSIDE VILLAGE | \$ 23,734.70 |
| • HIGHWAY | TOWNWIDE | \$608,402.81 |
| • HIGHWAY | OUTSIDE VILLAGE | \$368,158.52 |
| • TRUST & AGENCY | | \$ 1,068.96 |

| | |
|-----------------|----------------|
| TOTAL ALL FUNDS | \$1,334,290.27 |
|-----------------|----------------|

Letter received from Baron Winds LLC to notify the Town that a wind turbine project is being constructed in towns of Avoca, Cohocton, Dansville Fremont, Howard, and Wayland. Turbines may be visible within parts of our township.

National Fuel has also sent their annual letter to towns to take precautionary measures before dig projects.

Still have two (2) vacancies – one with the Zoning Board of Appeals and the Regional Planning Board Representative

There will be a reception for Arlene McMahon and Kim Costello former councilpersons before the May 8, 2017 meeting.

Upcoming training consists of: Supervisor and Bookkeeper attending “Town Finance Course”, May 4th & 5th; Town Justice and Court Clerk attending Southern Tier Corning Training, April 6, 2017; Supervisor attending Southern Tier West training @ Houghton May 10th; DCO officer wishes to attend “Beyond the Doghouse” courses at Batavia May 2nd and 3rd, 2017.

Motion to approve the Supervisor report by Dawn, seconded by Bryan – all in favor

B. Budget Officer Report:

| | | |
|--|---|----------|
| • A1990.4 | CONTINGENCY | \$ 12.33 |
| ○ A1620.4 | BUILDING CONTRACTURAL | \$12.33 |
| ➤ | Building supplies bought from Office supply store | |
| • VILLAGE HALF OF FIRE HALL BLOWER MOTOR | | \$346.78 |
| ○ | SHARED BUILDING EXPENSE | \$346.78 |
| ➤ | John Kuhn service call | |

CONCERNS: Anyone purchasing for the Town of Almond needs to know what account the item was budgeted under and check with the me on account balance, prior to purchase.

Motion to accept the Budget Officer report by Larry, 2nd by Dawn – all in favor

C. Town Clerk’s Monthly Report – Disbursements – February 2017

| | | |
|---------------------|---|-----------|
| Ck#1535 | Paid to Supervisor for General Fund | \$ 354.50 |
| Ck#1535 | Paid to NYS AG & Markets for Dog Licenses | \$ 9.00 |
| Ck#1537 | Paid to Allegany county Dept. of Public Works | \$ 57.00 |
| Total Disbursements | | \$ 420.50 |

Motion to accept the clerk's report by Dawn, 2nd by Larry – all in favor

- D. Justice spoke about the progress of the camera installation – not completed yet.
- E. Assessor – no report available
- F. Highway Superintendent Report – February 15 – March 27, 2017

Highway crew has been out 12 different times to plow or sand the roads. Plowed winter storm “Stella” for two (2) days to keep the roads passable. The winds and drifting were the biggest issue of the storm.

Mowed roadsides at Ryan, John Dixon and Bishopville with excavator

Screened gravel at the pit for a few days when the weather was nice

Serviced the tractor (hard faced digging bucket on excavator). Replaced broken sander chain on 2011 Mack and 2001 Sterling; Replaced bearings, gear box, shafts and sprockets on 01 as well.

Rearranged office area and put up shelving.

Painted wheels on back of the loader bucket where paint was chipped or wearing off.

The 01 Sterling Dump truck has lost power during the storm then acted fine hours later. We checked everything we could think of then ended up taking to the county shop where they put a computer on it. Test came back indicating that 2 injectors failed at different times. Injectors were leaning on the low sides of the injector balance. Pricing out injectors to replace all of them. Also have rear main seal leak on this truck. Need to address this issue while transmission is out of the truck. We would like to replace the clutch and components. Clutch has a little adjustment left and was replaced before 2004 so it is time. Clutch with parts is around \$1,000. We are getting estimates. The truck would be down for at least one week.

Clark Road is asking for a new permit - Bush road needs road work done first

- G. Code Enforcement/Planning Board – Bill asked for executive session at end of this meeting
- H. Dog Control – DCO Hegarty reported that the kennel has passed NYS inspection. He has specifications from website and state inspector for the improvements to the dog shelter. He wishes to meet with HWY Superintendent to complete a report for Board review of the kennel project.
 - DCO wants to do a dog census.
 - DCO asked if he can order a badge and door magnets for his vehicle for identifying purposes when calling on a resident.
 - Asked for a volunteer to serve as Deputy Dog Control Officer in his absence and Larry Perry presented himself as a candidate. Motion to appoint Larry Perry as deputy DCO officer by Dawn, 2nd Jo-Anne, all in favor. Resolution page 3

Motion to accept the purchase of a badge and door magnets by Larry, 2nd Jo-Anne, all in favor

- I. Municipal building & Joint Municipal Programs – no joint news to report.
- J. Parks/Rec :AACSA – Wanting to start trail maintenance with Alfred State Disaster Relief Team in April or May.

TOWN OF ALMOND

**RESOLUTION #08 – 2017
APPOINTMENT OF DEPUTY DOG CONTROL OFFICER**

The Town will appoint a Deputy Dog Control Officer in the absence of the DCO/Dan Hegarty or if needed to assist with dog issues. Deputy Supervisor Larry Perry has offered to fill this position and the Town Supervisor sets the motion, and seconded by Jo-Anne Freeland before the Board with the following outcome:

All in favor or opposition indicated below:

| Title | In favor | opposed | Signature |
|-----------------------------|-------------------------------------|---------|-------------------------|
| Supervisor | <input checked="" type="checkbox"/> | () | |
| Deputy Supervisor | <input checked="" type="checkbox"/> | () | <u>Larry Perry</u> |
| Councilperson(s) | | | |
| Jo-Anne Freeland Phillipson | () | () | <u>Jo-Anne Freeland</u> |
| Bryan Snyder | <input checked="" type="checkbox"/> | () | <u>Bryan Snyder</u> |

As a note taker of the March 28, 2017 meeting I affirm that this action is accurately reported and set the seal upon this resolution.

SEAL Clerk/ Teresa L. Jaycox
Date 3/28/17

3. APPROVAL OF ABSTRACTS:

| | |
|--|--------------|
| GENERAL FUND – TOWNSHIP Voucher #s18-23, 25-28, 30-34,38 – 49, 53,63,64,67\$ | 11,478.31 |
| GENERAL OUTSIDE VILLAGE Voucher #'s 24, 35 – 37 | \$ 7,693.55 |
| HIGHWAY TOWNWIDE Voucher #'s 50 -52, 54-62, 65-66 | \$ 13,034.69 |
| FIRE PROTECTION Voucher # 29 | \$ 25,000.00 |
| TRUST & AGENCY Voucher #1 | \$ 204.00 |

TOTAL DISBURSEMENTS \$ 57,410.55

2 REPRINTED CHECKS TO CORRECT ADDRESS ON ONE AND NAME ON THE OTHER

Motion to pay bills Dawn, 2nd Larry – all in favor

Other:

The Salt Shed Grant was approved. Supervisor just received the forms packet to complete the contract. The grant coordinator is assisting. Administering the grant cost \$1,800.00

Motion to approve the amount by Larry, 2nd Jo-Anne, all in favor.

- a. Move the date of the April meeting – combine it with the May meeting – Resolution below
Motion to combine April and May meetings by Dawn, 2nd Bryan – all in favor - . Resolution below
- b. Proposal to fill the town board vacancy below. Appointed until December 31st, 2016 – resolution below
Motion to appoint Dan Hegarty by Larry, 2nd Dawn – all in favor.
- c. “Home Town Heroes Flag Project” –Receipt money as income and as bills come in move funds appropriately. Highway Department will maintain. Resolution page 5

Motion to approve the project Dawn, 2nd by Jo-Anne – all in favor

TOWN OF ALMOND
 RESOLUTION #6 – 2017
 FILL VACANT TOWN BOARD POSITION

There is a vacancy on the Town Board for a councilperson after the resignation of Kim Costello. Interested parties have contacted the Board and have been considered. *and Dan Hegarty has been appointed as of 3/28/17*
 The motion to fill this position by *Supervisor*, seconded by *Dawn Wildrick-Cole*

All in favor or opposition indicated below: *in favor*

| | | | | |
|-------------------------------|--------------------|------------|------------|--------------------|
| Supervisor | Dawn Wildrick-Cole | <i>(X)</i> | <i>(1)</i> | <i>[Signature]</i> |
| Deputy Supervisor | Larry Perry | <i>(X)</i> | <i>(1)</i> | <i>[Signature]</i> |
| Councilperson(s) | | | | |
| Jo-Anne Freeland – Phillipson | | <i>()</i> | <i>(1)</i> | <i>[Signature]</i> |
| Bryan Snyder | | <i>(X)</i> | <i>(1)</i> | <i>[Signature]</i> |

As note taker of the March 28, 2017 6:00 pm meeting, I affirm that this action is accurately reported and set the seal upon this resolution.

SEAL
 Clerk Teresa L. Jaycox *[Signature]*
 Date *3/28/17*

TOWN OF ALMOND
 RESOLUTION #05 – 2017
 COMBINE THE APRIL AND MAY 2017 BOARD MEETINGS

With a know scheduling conflict the Supervisor asked the Town Board to combine the April 11, 2017, 6:00 pm meeting with the May 9, 2017, 6:00 pm meeting date. The appropriate notification will be posted with the "The Evening Tribune" and postings within the Town/Village permitted posting areas.

The motion to combine the meeting dates before the Board by Supervisor, seconded by *Bryan Snyder*.

All in favor or opposition indicated below.

| | | | | | |
|-----------------------------|--------------------|------------|------------|--------------------|----------------|
| | | | | <i>In favor</i> | <i>opposed</i> |
| Supervisor | Dawn Wildrick-Cole | <i>(X)</i> | <i>(1)</i> | <i>[Signature]</i> | |
| Deputy Supervisor | Larry Perry | <i>()</i> | <i>(1)</i> | <i>[Signature]</i> | |
| Councilperson(s) | | | | | |
| Jo-Anne Freeland Phillipson | | <i>(X)</i> | <i>(1)</i> | <i>[Signature]</i> | |
| Bryan Snyder | | <i>(X)</i> | <i>(1)</i> | <i>[Signature]</i> | |

As note taker of the March 28, 2017 meeting, I affirm that this action is accurately reported and set the seal upon this resolution.

SEAL
 Teresa L. Jaycox/Clerk *[Signature]*
 Date *3/28/17*

Executive session began at 7:16 pm
 Discussion had with CEO William Ells regarding potential litigation.
 Discussion held with DCO Dan Hegarty regarding return of DCO materials from former DCO officer. Authorization granted to Dan to order a new badge as a temporary measure.

Executive session adjourned 8:46 pm
 Meeting Adjourned at 8:46 pm
 Submitted by Supervisor

Respectfully Submitted,

Teresa L. Jaycox/Clerk for

TOWN OF ALMOND

RESOLUTION #07 – 2017
"HOME TOWN HEROES" FLAG PROJECT

The Town has been asked to head the "Home Town Heroes" flag project to include:

Collections of proceeds to purchase the flags of interested residents who wish to honor their family veterans with flags displaying portraits and signifiers of branch of service(s), dates, etc.

Each flag comes with hangers and would need to be mounted on the utility poles along Main Street. Seasonal removal, maintenance, and storage would also necessitate Town Highway employees' manpower and equipment.

Motion to take on this project by Supervisor, seconded by Bryan Snyder

All in favor or opposition indicated below.

| | | IN FAVOR | OPPOSED | |
|----------------------|-----------------------------|-------------------------------------|--------------------------|-------------------------|
| Dawn Wildrick - Cole | Dawn Wildrick-Cole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>[Signature]</u> |
| Deputy Supervisor | Larry Perry | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Larry Perry</u> |
| Councilperson(s) | | | | |
| | Jo-Anne Freeland Phillipson | <input type="checkbox"/> | <input type="checkbox"/> | <u>Jo Anne Freeland</u> |
| | Bryan Snyder | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Bryan Snyder</u> |

As note taker of the March 28, 2017 6:00 pm meeting I affirm that this action is accurately reported and set the seal upon this resolution.

SEAL

Teresa L. Jaycox/Clerk

[Signature]
3/28/17

Date