

**TOWN OF ALMOND**

**June 20, 2017**

**Attendance:** Supervisor Dawn Wildrick-Cole, Councilperson(s) Bryan Snyder and Jo-Anne Phillipson-Freeland, Deputy Supervisor Larry Perry, Dan Hegarty, Highway Superintendent Jamie Mansfield, Town Clerk Teresa Jaycox, DCO Dan Hegarty, AACSA Deborah Castle-Harvey, CEO William Ells Code Enforcement/Planning Board Rep. William Ells, Don Weiman/ZBA  
 Visiting- Karl Grantier resident, William Lockwood, Eagle Scout Conner Griffin  
 The meeting opened with the pledge of allegiance at 6:05pm

1. A correction to the May meeting date from May 8<sup>th</sup> to May 9<sup>th</sup>, 2017. A motion was made by Dawn to accept the May meeting minutes, 2<sup>nd</sup> by Dan, all in favor
2. Conner Griffin (Dan Napolitano Scout Master) – Boy Scout proposal. After meeting with Town Highway Superintendent and Town Dog Control Officer an area was chosen to build a dog yard equipped with play and training area. The park will give the community somewhere to take their dogs. The goal for the project would be 120 X 96’ fencing for the park and a 20 X 20 foot entry area. The Park will feature multiple types of obstacle courses for the dogs like buried tires and peg courses. The estimated cost is \$3,200.00 and area businesses will be asked for donations. Connor is asking for help from the town with use of auger and some other types of labor. The specifications are as follows:

Conner Griffin  
 Eagle Scout  
 Materials estimate

6/20/2017

Materials List	Unit Cost	width ' depth '	Custom Size				
			48	72	96	120	20
Corner posts	\$ 21.00	4	4	4	4	4	4
Top rail	\$ 1.20	273	323	371	419	419	67
In line posts	\$ 15.00	36	42	48	54	58	10
Concrete (bag)	\$ 3.00	40	46	52	58	67	14
Fence	\$ 1.66	273	323	371	419	419	67
Corner post hardw:	\$15	4	4	4	4	4	4
Fence post topper	\$ 1.75	40	46	52	58	67	14
wire ties	\$ 0.06	189	219	249	279	279	59
5' wide gate	\$ 89.00	0	0	0	0	0	0
10' wide gate	\$ 164.00	0	0	0	0	0	0
Misc Metals	\$50	1	1	1	1	1	1
Fencing only costs		\$1,716.12	\$ 1,979.42	\$ 2,237.00	\$ 2,494.58	\$ 605.66	
Final costs with Gates and entry		\$2,347.56	\$ 2,610.86	\$ 2,868.44	\$ 3,126.02	\$ 1,237.10	

		10' x 10' entry area	entry gate	Equipment gate
Corner posts	\$ 21.00	5	2	2
Top rail	\$ 1.20	15	0	0
In line posts	\$ 15.00	1	0	0
Concrete	\$ 3.00	6	2	2
Fence	\$ 1.66	15	0	0
Fence post topper	\$ 1.75	6	0	0
wire ties	\$ 0.06	22	6	6
5' wide gate	\$ 89.00	1	1	0
10' wide gate	\$ 164.00	0	0	1
Misc Metals	\$50	0	0	0
		\$ 281.72	\$ 137.36	\$ 212.36

Proposed resolution granting authorization to proceed with the dog park project, motion Dawn, 2<sup>nd</sup> Dan, all in favor

**REPORTS:**

- Supervisor: June 1, 2017
 

GENERAL FUND TOWNWIDE	\$ 308,273.43
GENERAL OUTSIDE VILLAGE	\$ 22,786.76
HIGHWAY TOWNWIDE	\$ 535,181.51
HIGHWAY OUTSIDE VILLAGE	\$ 323,019.78
TRUST AND AGENCY	\$ 1,068.96

**TOTAL ALL FUNDS** \$1,190,330.44

- The governor has mandated that a county wide shared services initiative begin. Meetings will be set up. If a plan is developed the state will or could fund according to the service. No expansion projects are to be included.

- Town Clerk/Tax Collector – Monthly report – May 2017 Disbursements

Check#1548	Paid to Supervisor – General Fund	\$ 136.50
Check#1548	Paid to Supervisor – Sluice Pipes	\$ 346.00
Check#1549	Paid to AG and Markets – Dog Licenses	\$ 15.00
Check#1550	Paid to NYS DOH – Marriage Licenses	\$ 45.00
Check#1551	Paid to Allegany County DPW Landfill tickets	\$ 171.00
Total		\$ 711.50

- Highway Superintendent: May 9, 2017 – June 20, 2017

Graded roads and brined Ryan, John Dixon, Donnelly, Sisson, Tuttle, Stanz, Turnpike, Rossman, McIntosh and Hopkins.  
 Ditch work on Tuttle road and pulled shoulders.

Turn around on Sisson road redone with creek gravel and topped with item 4  
 Started roadside mowing on Bishopville, Bailey, Canseraga, Brown, Turnpike, Tuttle and Deloss roads.  
 Bridges were power washed and cleaned  
 Weed whacking around all bridges and guard rails have been done.  
 Had county dozer in creek pushing up material and hauling material to pit.  
 Has MSHA class on June 7<sup>th</sup> in the Municipal Building – total of 27 people were involved in the class.  
 Attended Highway school in Ithaca June 12-14.  
 Put up more Local Home Town Hero banners. Twenty eight new ones will be up by July 4<sup>th</sup>.  
 Paige Schmidt has been working with us from the Alfred University program, 40 hours a week. She’s been a great help with everything.  
 Put together the ten (10) benches for the park from the *Street Grant*.

Screened gravel at the pit for a few days.  
 Had to put new starter in the 2003 Sterling. Had to replace exhaust manifold gaskets on the Mack. Had to replace a broken wheel hub and AC condenser pump on 05 Sterling. Grader had a wheel seal go out on rear drive.

Matt Speed will be contacted to take on the IT needs of the Town and Highway internet problems replacing Josh McGraw.

- d. Dog Control – The kennel passed another state inspection. One dog has been turned over to STAR rescue. Tabled for next meeting is the continued action for the town dog enumeration.
- e. Code Enforcement/Planning Board – William Ells updated the Dyke situation as he has been in touch with the Army Core of Engineers Baltimore District office and DEC Buffalo District offices.  
 An executive session will meet directly after this meeting to talk about pending litigations.

3. Abstracts:

GENERAL OUTSIDE VILLAGE – VOUCHER #175, 190, 191	\$ 140.25
GENERAL FUND TOWNWIDE – VOUCHER #206 – 210, 174,176-189,192-193	\$ 15,491.69
HIGHWAY OUTSIDE VILLAGE – VOUCHER #194, 203	\$ 3,817.70
HIGHWAY TOWNWIDE – VOUCHER #195-202, 204, 205, 211-213	\$ 3,273.47
TRUST & AGENCY	\$ 208.00
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TOTAL DISBURSEMENTS	\$22,931.11

Motion to pay bills by Dawn, seconded Jo-Anne, all in favor

4. Additional proposed resolutions:

- a. Approval of procurement policy & schedule A attachment – tabled until Budget workshop in August. The 2015 version is still in effect until then.
- b. Approval to expend funds from the dog control reserve, up to \$3,000.00 to be used for improvements to the dog kennel. Motion Dawn, 2<sup>nd</sup> Bryan, all in favor
- c. Proposal to change July meeting date (and all future meeting dates) to third Tuesday of the month.  
 Motion by Bryan, 2<sup>nd</sup> Larry, all in favor
- d. Approval of Justice Court Audit performed 5/22/17 by Dawn and Jo-Anne.  
 Motion to accept Dawn, 2<sup>nd</sup> Bryan, all in favor
- e. Approval of authorization for Town Highway Superintendent to contract with and internet provider to provide services to Highway garage, at a cost not to exceed \$1,200.00 per year.  
 Motion by Larry, 2<sup>nd</sup> Dan, all in favor.
- f. Acceptance of notice of temporary unavailability of Justice Paul Johnson and approval of the appointment of Hon. Sandra L. Cameron through December 31, 2017. To be paid per Diem.  
 Motion by Dawn, 2<sup>nd</sup> by Jo-Anne, all in favor.
- g. Resident Karl Grantier gave update on the Hometown Hero’s Flag project and is submitting an invoice to be paid for second group of flags orders. Invoice #29330 for 28 banners, rods and brackets, totaling \$5,414.21.
- h. July 11, 2017 the Budget Workshop will assemble. Procurement policy will be addressed.  
 Motion to adjourn by Dawn, 2<sup>nd</sup> by Bryan all in favor.

DWC made motion to go into executive session at 7:55 pm, all ayes

Discussion regarding pending litigation. No action taken.

DWC made motion to exit executive session at 8:35 pm, all ayes

Respectfully submitted,

Teresa L. Jaycox  
 Almond Town Clerk  
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